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| **AFRICAN UNION** | Description: Description: logo | **UNIONAFRICAINE** |
|  | **UNIÃO AFRICANA** |
| Addis Ababa, Ethiopia P. O. Box 3243 Telephone: +251 11 551 7700 / +251 11 518 25 58/ Ext 2558**Web site:** [**www.au.int**](http://www.au.int) |

INDIVIDUAL CONSULTANT

**REQUEST FOR EXPRESSION OF INTEREST**

**JUNIOR MULTIMEDIA CONSULTANT FOR THE CAPACITY DEVELOPMENT PROJECT**

**PROCUREMENT REFERENCE NUMBER:**

**AUC/AHRM/C/025**

**BACKGROUND**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa’s rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and the African States as well as developing a New Partnership worldwide. Its Headquarters is located at Addis Ababa, the capital city of Ethiopia.

In seeking to achieve these objectives, the African Union intends to strengthen its capacity to deliver, by amongst others, the implementation of its organization structure and supporting the organization with required experts, consultants and staff to support the achievement of its mandate. The Commission of the African Union invites applicants who are citizens of Member States for the Multimedia consultant position for the Capacity Development Project within the Administration and Human Resources Management Directorate.

**THE OBJECTIVE OF THE ASSIGNMENT**

Under the direct supervision of the Senior Communication Officer, the consultant will be responsible for the following duties:

* Consult with stakeholders from production to post-production process
* Manipulate and edit film pieces for various audience
* Take a brief to grasp the production team’s needs and specifications
* Review shooting script and raw material to create a shot decision list based on scenes’ value and contribution to continuity
* Trim footage segments and put together the sequence of the film
* Input music, dialogues, graphics and effects
* Create rough and final cuts
* Ensure logical sequencing and smooth running
* Continuously discover and implement new editing technologies and the industry’s best practices to maximize efficiency.

**SCOPE OF THE ASSIGNMENT**

The scope of the assignment is a support to the internal communication function by developing multimedia content for popularizing commission activities and programs.

**QUALIFICATION AND EXPERIENCE**

The Consultant would be selected based on the following minimum educational and experience criteria:

**EDUCATION**

The Junior Multimedia consultant should have:

* A Bachelor degree from a recognized university - in Film studies, Cinematography, Multimedia development or any other related areas.
* A certificate in Adobe Creative Suite will be an added value.

**EXPERIENCE**

Must have a minimum of three years relevant working experience in the area of communication & media, video editing in an international organization such as AU. The consultant should demonstrate experience in developing multimedia contents (documentaries, animations, films, etc.) for the various audience at an international level.

The Consultant must have:

* Proven work experience as a video editor;
* Solid experience with digital technology and multimedia editing software packages (e.g. Avid Media Composer, Lightworks, Adobe Premiere, After Effects and Final Cut);
* Demonstrable a strong video editing ability with a strong multimedia portfolio;
* Familiarity with special effects, 3D and compositing;
* Creative mind and storytelling skills;
* Proven experience in developing websites.

The Consultant should be a citizen of the African Union Member States.

**REQUIRED SKILLS**

1. **Functional Skills**

* Has a good understanding of video and documentaries styles for different communication channels and audience;
* The ability to communicate simply, clearly and effectively with excellent written and editing skills;
* Good communication and negotiating skills;
* Good planning and organizational skills;
* Must have excellent speaking and drafting skills, written and spoken English and/or French is desired. Proficiency in a second African Union working languages is mandatory;
* Communication: Effective written, oral and presentation skills.

**B. Key Results Areas/Outputs – Personal Abilities**

* Strong ability to perform reporting function and to draft/present information in a concise and accurate manner;
* Possess strong judgment and decision-Making abilities;
* Sound judgment in interpretation of instructions and guidelines;
* Ability to Coordinate assignments;
* Ability to effectively manage and direct the work of teams of professional, senior and experienced experts;
* Ability to work in a team and to organize and motivate others;
* Ability to operate effectively across organizational boundaries;
* Ability to work in a multi-cultural environment professionally.

**DURATION OF THE ASSIGNMENT**

The duration of the assignment is six months.

**CONSULTANCY FEE**

 The consultant shall be issued with a time-based Contract. The consultancy fee will be USD 2,500.00 per month.

**EVALUATION AND QUALIFICATION**

For evaluation of the expressions of interest the following criteria will be applied:

1. General Education Qualification and Relevant Training (25 points);
2. Experience Related to the Assignment (60 points);
3. International or Regional experience (5 points);
4. Knowledge of the AUC working Language (10 points);

No Technical and Financial proposal is required for this consultancy service.

 **EVALUATION CRITERIA**

For evaluation of the expressions of interest the following criteria will be applied:

1. General Education Qualification and Relevant Training (30 points);
2. Experience Related to the Assignment (60 points)
3. Language (10 points);

Interested candidates are requested to submit the following documents related to personal capacity assessment for AUC’s consideration:

* Relevant experience related to the assignment
* Contacts of organizations previously worked for
* Curriculum Vitae of the Consultant

Further information can be obtained at the address below during office hours 8:00-13:00hrs and 14:00-17:00 hours Local Time.

**RESPONSE TO THE CALL**

Application must be delivered in a written form to the address below not later than **1500 hours local time, 23rd August 2019**

**African Union Commission,**

**Head of Procurement Travel and Store Division**

**P.O. Box 3243,Roosevelt Street Addis Ababa, Ethiopia**

Tel: +251 (0) 11 551 7700 – Ext 4305, Fax: +251 11-551-7844

or

E-mail: tender@africa-union.org